



## **JOB ANNOUNCEMENT**

**Land Stewardship Manager**  
**February 16, 2018**

**Reports to:** Director of Land Conservation  
**Status:** Full-Time Salaried

### **Our Organization**

The Jo Daviess Conservation Foundation (“JDCF”) is a 501(c) nonprofit conservation land trust whose mission is to preserve land for the lasting well-being of people and wildlife. Since its founding in 1993, JDCF has preserved over 5800 acres of land in the beautiful Driftless Area of Jo Daviess County, Illinois.

### **Position Summary**

The Land Stewardship Manager (Manager) position is a full-time, permanent position responsible for the stewardship, management, ecological restoration, and maintenance of public access of JDCF’s properties.

### **Duties and Responsibilities**

Manage eleven (11) preserves totaling 1528 acres owned by JDCF and work with partners to restore and manage the 100-acre Galena Gateway Park owned by the City of Galena. The properties require management and restoration of habitats including various prairie and forest ecotypes. This position includes the management of certain Land Stewardship Program employees, including the seasonal Park Maintenance position, grant-funded restoration technicians, and internships. The Manager shall also supervise and interface with land stewardship volunteers, including the Galena Area Land Enthusiasts (GALE). The Manager is also responsible for implementing land management plans, maintaining sites for public access, and managing contractors working on JDCF sites.

### **Preferred Skills and Qualifications:**

- Bachelor of Science Degree in biology, natural resources, land use management, forestry, or other related field plus two to five years of relevant professional experience
- Experience implementing land management and ecological restoration plans
- Knowledge of managing lands with significant Cultural Resources (optional)
- Strong social and interpersonal skills including the ability to resolve and mediate conflict and maintain good working relationships with coworkers, volunteers, and members of the community.
- Demonstrated ability to lead employees, volunteers, and interns in performing tasks through direct supervision or as a project/team leader
- Knowledge of operation and maintenance of vehicles including tractors, pick-up trucks, trailers and equipment in a variety of maintenance, construction and/or utility tasks

- Ability to effectively relate to a diverse range of people, including both oral and written communication skills
- Basic competency in ArcMap digital mapping software
- Ability to work in extreme environmental conditions, including excessive heat and cold, biting and stinging insects, and steep terrain
- Experience working with trail mowers, chain saws, sprayers, weed whip, hand saws, small tools and woodworking
- Experience in basic construction techniques to include concrete work, framing, electrical, plumbing, woodworking, and welding
- Able to perform heavy lifting of weights up to 60 pounds
- Burn Boss experience in prescribed burning prairie and woodland habitats.
- Current and valid driver's license

**To Apply:** Qualified applicants may send their resume and cover letter electronically to [info@jdcf.org](mailto:info@jdcf.org) or by mail to:

Jo Daviess Conservation Foundation  
PO Box 216  
Elizabeth Illinois 61028  
Attn: Steve Barg

Applications will be accepted through March 16, 2018 or until the position is filled.

Salary is commensurate with experience within the range of \$34,000 to \$36,500 annually plus benefits and generous vacation policy.